

Name: _____

Individual project report scoring rubric			
Scoring range for each element: 5 (Excellent) – 3 (Adequate) - 1 (Not yet) (scoring points are prorated to reflect relative weights of different elements)			
Element (max. points)	Target Characteristics	Comments	Score
1. Content (15 pts)	<ul style="list-style-type: none"> Clearly states purpose of report Provides appropriate context and motivation in introduction Clear, concise, and concrete discussion Includes specific details Is factually accurate Exhibits thoughtful reflection 		
2. Organization (15 pts)	<ul style="list-style-type: none"> Follows required sequencing of information (abstract, introduction, description and discussion, conclusion, references) Well organized, logical progression of topics and paragraphs Maintains the focus of each section 		
3. Vocabulary & Grammar (5 pts)	<ul style="list-style-type: none"> Uses effective sentence structure to convey meaning Uses standard written English Uses accurate and precise words 		
4. Mechanics – Formatting, Spelling, Proof reading (5 pts)	<ul style="list-style-type: none"> Follows the formatting requirements Uses standard written English conventions for spelling, punctuation, and capitalization Contains no errors that distract from reading Contains very few, if any, proofing errors 		

Anyone with the total score exceeding 32 gets a full score (i.e. an A) on this assignment.